

NON-PROFIT RATE (Marketing Mail)

200 minimum pieces

Machinable Letters (3.5 oz or less):

Mixed AADC	0.236
AADC	0.208

Automated Letters (3.5 oz or less):

Mixed AADC	0.230
AADC	0.208
5-digit Scheme	0.173

Flats (4 oz or less):

Mixed ADC	0.836
ADC	0.745
3-digit	0.681
5-digit	0.534

Automated Flats (4 oz or less):

Mixed ADC	0.805
ADC	0.735
3-digit	0.628
5-digit	0.451

Flats Over 4 oz/Piece—Automated*:

Mixed ADC	0.594 per pc + 1.042/lb
ADC	0.524 per pc + 1.042/lb
3-digit	0.417 per pc + 1.042/lb
5-digit	0.240 per pc + 1.042/lb

*If over 1 lb. mail must be zoned and mailed Bound Printed Matter.

Fees

Initial permit fee = \$350

Annual permit fee = \$350

Fees are payable once each 12-month period (payable from month and day of last payment, not a calendar year). Initial permit fee is a one-time charge.



design • print • mail • web-based fulfillment

8940 West 192nd Street, Unit G · Mokena, IL 60448
Phone: 708.237.1717 · Fax: 708.995.7318
www.united-fulfillment.com

Effective July 14, 2024



POSTAL RATE GUIDE

For additional information, contact your United Fulfillment representative.



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FIRST CLASS

Letters—Single Piece With Stamps:

Weight not exceeding oz	Rate
1	\$0.73
2	1.01
3	1.29
3.5*	1.57

*Over 3.5 oz., flat rates apply

Flats—Single Piece:

Weight not exceeding oz	Rate
1	\$1.50
2	1.77
3	2.04
4	2.31
5	2.59
6	2.87
7	3.15
8	3.43
9	3.71
10	4.01
11	4.31
12	4.61
13	4.91

Over 13 oz. is Priority Mail

Letters

500 minimum pieces

Weight not exceeding oz	1	2	3
Non-Auto Presort	.636	.636	.636
Automation			
Mixed AADC	.622	.622	.622
AADC	.593	.593	.593
5-digit	.545	.545	.545

Letters:

Minimum size = 5"L x 3.5"H x .007" thick

Maximum size = 11.5"L x 6.125"H x .25" thick

Flats

500 minimum pieces

Weight not exceeding oz	1	2	3
Non-Auto Presort	1.400	1.670	1.940
Automation			
Mixed ADC	1.355	1.625	1.895
ADC	1.212	1.482	1.752
3-digit	1.132	1.402	1.672
5-digit	.874	1.144	1.414

FIRST CLASS

Postcards

Single-piece	0.560
Automation	
Mixed AADC	0.419
AADC	0.406
5-digit	0.384

Size of single or folded double postcard:

Minimum size = 5"L x 3.5"H x .007" thick*

Maximum size = 9"L x 6"H x .016" thick*

*Larger than 6"L x 4.25"H must be .009" thick.

Mail Size Limits

A piece of mail is a flat if it exceeds any of the following size limits:

- Length of 11.5"
- Height of 6.125"
- Thickness of .25"
- Aspect ratio (length divided by height) does not fall between 1.3 and 2.5, inclusive.

Letter Size Tabbing Requirements

For double postcards and folded self-mailers without a saddle-stitch.

Wafer Seal or Fugitive Glue



Tabs—2 at top,
each 1" from edge
Fold—bottom only

For Saddle-Stitched Booklets



Tabs—2 at right edge, each 1" from top/bottom
1 at left edge, 1" from top
Spine—bottom, saddle-stitched

*Letter-sized booklets can not exceed 10.5"L x 6"H.

STANDARD MAIL (Marketing Mail)

200 minimum pieces

Machinable Letters (3.5 oz or less):

Mixed AADC	0.408
AADC	0.380

Automated Letters (3.5 oz or less):

Mixed AADC	0.402
AADC	0.380
5-digit Scheme	0.345

Flats (4 oz or less):

Mixed ADC	1.072
ADC	0.981
3-digit	0.917
5-digit	0.770

Automated Flats (4 oz or less):

Mixed ADC	1.041
ADC	0.971
3-digit	0.864
5-digit	0.687

Flats Over 4 oz/Piece—Automated*:

Mixed ADC	0.782 per pc + 1.234/lb
ADC	0.712 per pc + 1.234/lb
3-digit	0.605 per pc + 1.234/lb
5-digit	0.428 per pc + 1.234/lb

*If over 1 lb. mail must be zoned and mailed Bound Printed Matter.

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